Revue internationale PME

SPECIAL ISSUE – THEMATIC SECTION
Policy and Procedure

Revue internationale PME (RIPME) is open to proposals for special issues. A special issue focusing on a particular theme that falls within the journal's scientific scope and mission, fosters scholarly debate, and contributes to accelerating the advancement of knowledge may be considered for publication. In cases where the number of articles meeting RIPME's requirements is lower than initially anticipated, but includes at least three articles, publication as a "thematic section" may be considered instead of a special issue. In such cases, the issue will be completed with articles unrelated to the thematic section.

Certain conditions must nevertheless be met for the Editorial Board to consider such proposals. Proposals will be assessed on the basis of the submitted application, which must include the following information:

- **Expertise of the guest editorial team.** The person submitting a proposal to serve as the guest editor responsible for preparing a special issue must be a recognized researcher in the field covered by the proposed theme. The lead guest editor must be joined by two or three researchers who are also recognized in the field in order to ensure an efficient process and compliance with deadlines throughout the editorial process. When submitting the proposal, all researchers involved must include their academic CVs, detailing their research publications from the past five years and demonstrating their expertise in the field.

- **A clear description of the relevance of the special issue.** The proposal must be presented in a four- to five-page document outlining the research theme. The document must clearly demonstrate the relevance of the proposed special issue, particularly by explaining why and how it is expected to generate significant or innovative advances in the field concerned. Several research questions may be suggested to help target potential contributions. A list of relevant and up-to-date references must be provided to support the rationale for the call addressed to the academic community.

- **Strategy for soliciting article submissions.** The team submitting the proposal must explain how it intends to promote the special issue, which must include an open call for papers. Since articles submitted for publication are subject to the same requirements as those submitted to regular issues, papers previously presented at conferences, seminars, or research workshops must be further developed to meet the journal's standards of originality and quality.

- **Identification of potential reviewers.** The proposing team must also provide a list of potential reviewers who may be invited to evaluate submitted manuscripts as part of the double-blind peer-review process. This list will be subject to approval by RIPME's Editorial Board.

- **A provisional timeline.** The special issue proposal must include a timeline for the promotion of the special issue, the review process, and the final submission of articles to be published in the issue. The proposing team may request the submission of an "expression of intent to submit" (a short document) to help plan the steps to be undertaken or to conduct a preliminary selection before full manuscripts are submitted. The proposing team undertakes to provide authors with feedback on such expressions of intent within a reasonable timeframe, including guidance on any improvements that should be made before submitting the full manuscript.